

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Westminster Connect (Physical Disability Day Service)	01/07/15	30/09/15		Action on Disability	12,077	N	0	100	Dawson, Janet	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek a direct contract award.	An additional 13 week contract is required in order to allow a Request for Quotes process to be concluded and a new contract awarded to the successful supplier from 1 October 2015. The quotes process is currently in the evaluation stage.	Waiver Non compliant contract extension			Waiver approved 30 Jun 15
Provision of Older Peoples' Preventative Services - Outreach Service	01/08/15	30/06/17		Octavia Housing	129,138	Y			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The report requests that the Chief Procurement Officer (CPO) on recommendation of the Contracts Approval Board (CAB) grants a waiver to the Westminster City Council (WCC) Procurement Code in order to directly award this contract where no further extension provision exists	The direct award of this contract will ensure continuity of service and stability during the implementation of the Care Act 2014 and enable officers to review the impact on these and other preventative services, many of which are delivered by these well established, local providers. The outcome of the strategic and Care Act 2014 compliancy review will inform the procurement approach and lead to new contracts being in place from 1 August 2017.	Waiver Non compliant contract extension			CAB 25 Jun 15
Provision of Older Peoples' Preventative Services - Penfold Hub	01/08/15	30/06/17		Notting Hill Housing Trust	178,038	Y			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The report requests that the Chief Procurement Officer on recommendation of the Contracts Approval Board (CAB) grants a waiver to the Westminster City Council (WCC) Procurement Code in order to directly award this contract where no further extension provision exists	The direct award of this contract will ensure continuity of service and stability during the implementation of the Care Act 2014 and enable officers to review the impact on these and other preventative services, many of which are delivered by these well established, local providers. The outcome of the strategic and Care Act 2014 compliancy review will inform the procurement approach and lead to new contracts being in place from 1 August 2017.	Waiver Non compliant contract extension			CAB 25 Jun 15
Provision of Older Peoples' Preventative Services - Westbourne Hub	01/08/15	30/06/17		Open Age	189,486	Y			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The report requests that the Chief Procurement Officer on recommendation of the Contracts Approval Board (CAB) grants a waiver to the Westminster City Council (WCC) Procurement Code in order to directly award this contract where no further extension provision exists	The direct award of this contract will ensure continuity of service and stability during the implementation of the Care Act 2014 and enable officers to review the impact on these and other preventative services, many of which are delivered by these well established, local providers. The outcome of the strategic and Care Act 2014 compliancy review will inform the procurement approach and lead to new contracts being in place from 1 August 2017.	Waiver Non compliant contract extension			CAB 25 Jun 15
Provision of Older Peoples' Preventative Services - Churchill Hub	01/08/15	30/06/17		Open Age	189,486	Y			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The report requests that the Chief Procurement Officer on recommendation of the Contracts Approval Board (CAB) grants a waiver to the Westminster City Council (WCC) Procurement Code in order to directly award this contract where no further extension provision exists	The direct award of this contract will ensure continuity of service and stability during the implementation of the Care Act 2014 and enable officers to review the impact on these and other preventative services, many of which are delivered by these well established, local providers. The outcome of the strategic and Care Act 2014 compliancy review will inform the procurement approach and lead to new contracts being in place from 1 August 2017.	Waiver Non compliant contract extension			CAB 25 Jun 15
Provision of Older Peoples' Preventative Services - Queen Park & Harrow Road	01/08/15	30/06/17		Open Age	189,486	Y			Falvey, Steven	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The report requests that the Chief Procurement Officer on recommendation of the Contracts Approval Board (CAB) grants a waiver to the Westminster City Council (WCC) Procurement Code in order to directly award this contract where no further extension provision exists	The direct award of this contract will ensure continuity of service and stability during the implementation of the Care Act 2014 and enable officers to review the impact on these and other preventative services, many of which are delivered by these well established, local providers. The outcome of the strategic and Care Act 2014 compliancy review will inform the procurement approach and lead to new contracts being in place from 1 August 2017.	Waiver Non compliant contract extension			CAB 25 Jun 15
Provision of a carers' hub specialising in support and information for unpaid carers	01/11/15	30/04/17		Carers Network	577,416	Y			Jennings, Berni	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Directly award a contract to continue provision of existing services.	This decision will allow for the continued provision of a carers' hub service whilst allowing time for future service needs to be more accurately specified in the light of the impact of implementation of the Care Act from 1 April 2015 and the Adult Social Care 'Customer Journey' programme, which are not yet known. It will also allow officers the flexibility to increase the number of carer assessments in the meantime, if needed, to meet any increasing demand before any new service model is procured. The direct award will allow time for the service to be re-procured, either jointly with neighbouring boroughs, or through a single borough procurement, whichever is the preferred option. This would be with a view to a new service being awarded from May 2017.	Waiver Non compliant contract extension			CAB 21 May 15

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Portugal Prints – Mental Health Day Service	01/10/15	31/12/16		Westminster and Wandsworth Mind	117,250	Y			Mason, Pauline	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	A request that the CPO waive the tendering requirements to invite a minimum of 5 bidders to tender for this service. The request is made in accordance with sections 2.2 (waivers) and 7 (variations and extensions) of Westminster's procurement code. This is in order to allow for the direct award of contract for Westminster mental health day services provided by Wandsworth and Westminster Mind, for a period of fifteen months from the 1st October 2015.	A strategic review of mental health day services which included the service Portugal Prints has not been carried out as expected. Furthermore, when proposing service closure the Council has a legal duty to carry out due consultation with customers and their carers. Failure to do so would place the council at risk of challenge which could ultimately lead to judicial review. Current timescales mean that carrying out a consultation for closure of both Portugal Prints and Mental Health Day services provided by Central and North West NHS Foundation Trust (subject of report INTERIM CONTRACTUAL ARRANGEMENTS FOR MENTAL HEALTH DAY SERVICES) without sufficient option for alternative provision is not feasible. Directly awarding a contract to Wandsworth and Westminster Mind until the 31st December 2016 is the only viable option that protects the Council from the risk of challenge which could lead to judicial review, guarantees continuity of provision for service users and allows sufficient time to carry out the review and conduct the retender of Westminster mental health day services.	Waiver Non compliant contract extension			Waiver approved 5 Jun 15. CAB 11 Jun 15
Recovery Support Service - Mental Health Day Service	01/10/15	31/12/16		Central North West London NHS Foundation Trust (CNWL)	624,948	Y			Mason, Pauline	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	A request that the CPO waive the tendering requirements to invite a minimum of 5 bidders to tender for this service. The request is made in accordance with sections 2.2 (waivers) and 7 (variations and extensions) of Westminster's procurement code. This is in order to allow for the direct award of a contract for the Westminster mental health day services provided by Central and North West London Foundation Trust (CNWL), for a period of fifteen months from the 1st October 2015.	This recommendation is sought so that there is sufficient time to undertake the outstanding strategic review of mental health day services in Westminster, which has been outstanding due to staffing changes, within the Joint Commissioning Team, but with the appointment of a 12 month senior commissioner post for mental health within Adult Social Care. The review is now due for completion by October 2015 with procurement strategies to be presented in December 2015. The review will result in a reconfiguration of mental health day services, enabling the Council and Clinical Commissioning Groups to achieve optimum value for money and a higher quality provision through a procurement exercise/review. Contracting with CNWL through direct award until the 31st December 2016 is the only viable option that protects the Council from the risk of challenge which could lead to judicial review, guarantees continuity of provision for service users in the absence of alternative provision and allows sufficient time to carry out the review and conduct the retender of Westminster mental health day services.	Waiver Non compliant contract extension			Waiver approved 8 Jun 15. CAB 11 Jun 15
Westminster Reablement Service - provision of mobile cleaning services for Adult Social Care customers in the City of Westminster. Reablement being intensive short-term support to help people to relearn daily skills and regain confidence to live independently.	29/05/15	31/03/16	30/09/16	Allied Healthcare	523,328	Y			Stephens, Charles	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The Chief Procurement Officer is requested to waive the tendering requirements of the Westminster Procurement Code, in order to allow for a direct award of contract to the incumbent provider, Allied Healthcare, to continue to provide mobile cleaning services against a revised specification including co-location for the period from 29 May 2015 to 31 March 2016 with the option to extend for up to an additional six months to 30th September 2016 with break clauses.	The City Council has a statutory duty under the Care Act to provide the reablement service specified under the proposed contract. The City Council does not have an in-house team that can deliver the mobile cleaning services, so must contract with a private provider. Reablement, as part of the Community Independence Service (CIS), is now a key part of the support to delivering the Out of Hospital Strategy in Westminster and is a part of a larger whole systems planning project under the Better Care Fund. An interim solution (for CIS) is being arranged for 2015/16, pending decisions on a wider three-borough procurement for a CIS service which would include reablement and the tasks specified under the proposed contract. The new service had been scheduled to be in place by 1 April 2016, however the timetable has recently been revised and the project is now expected to take longer to implement.	Waiver Non compliant contract extension			Waiver approved 22 May 15. CAB 21 May 15
Call off contract from RBKC. Professional Advocacy for people with Physical Disabilities and Sensory Needs.	01/07/16	30/06/15	30/06/16	Pohwer	34,670	N			Wilson, Callum	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Request to waive the requirement to go out to seek at least three competitive quotes for two professional advocacy services and at least five competitive quotes for a further two professional advocacy services.	All existing services are due to expire on 30th June 2015 and there is no contractual provision to extend existing contracts. It is therefore requested that a direct award of contract to the incumbent providers for these services is approved with a one month termination clause; and a final end date of 30th June 2016. This is required to ensure there is not a gap in the provision of these statutory services whilst the outcome of the procurement of a suite of new shared Professional Advocacy services is determined.	Waiver Non compliant contract extension			Waiver rejected 15 May 15 because no documents attached. CAB 14 May 15
Professional Advocacy for people with a Learning Disability	01/07/16	30/06/15	30/06/16	The Advocacy Project	323,002	Y			Wilson, Callum	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Request to waive the requirement to go out to seek at least three competitive quotes for two professional advocacy services and at least five competitive quotes for a further two professional advocacy services.	All existing services are due to expire on 30th June 2015 and there is no contractual provision to extend existing contracts. It is therefore requested that a direct award of contract to the incumbent providers for these services is approved with a one month termination clause; and a final end date of 30th June 2016. This is required to ensure there is not a gap in the provision of these statutory services whilst the outcome of the procurement of a suite of new shared Professional Advocacy services is determined.	Waiver Non compliant contract extension			Waiver rejected 15 May 15 because no documents attached. CAB 14 May 15
Advocacy service for Older People	01/07/16	30/06/15	30/06/16	The Advocacy Project	1,193,917	Y			Wilson, Callum	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Request to waive the requirement to go out to seek at least three competitive quotes for two professional advocacy services and at least five competitive quotes for a further two professional advocacy services.	All existing services are due to expire on 30th June 2015 and there is no contractual provision to extend existing contracts. It is therefore requested that a direct award of contract to the incumbent providers for these services is approved with a one month termination clause; and a final end date of 30th June 2016. This is required to ensure there is not a gap in the provision of these statutory services whilst the outcome of the procurement of a suite of new shared Professional Advocacy services is determined.	Waiver Non compliant contract extension			Waiver rejected 15 May 15 because no documents attached. CAB 14 May 15

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Independent Mental Health Advocacy service for under 60 yrs old provided in hospital and in the community	01/04/08	30/06/15	30/06/16	The Advocacy Project	1,692,900	Y			Wilson, Callum	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Request to waive the requirement to go out to seek at least three competitive quotes for two professional advocacy services and at least five competitive quotes for a further two professional advocacy services.	All existing services are due to expire on 30th June 2015 and there is no contractual provision to extend existing contracts. It is therefore requested that a direct award of contract to the incumbent providers for these services is approved with a one month termination clause; and a final end date of 30th June 2016. This is required to ensure there is not a gap in the provision of these statutory services whilst the outcome of the procurement of a suite of new shared Professional Advocacy services is determined.	Waiver Non compliant contract extension			Waiver rejected 15 May 15 because no documents attached. CAB 14 May 15
Short Breaks Service for People with Learning Disabilities with additional complex physical health needs and/or challenging behaviour	27/07/15	31/01/17	31/01/18	The Westminster Society for People with Learning Disabilities	1,271,607	Y			Baker, Christine	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver of the requirement to conduct a competitive exercise in order to make a direct award to The Westminster Society for People with Learning Disabilities from 27th July 2015 to 31st January 2017 with the option to extend for an additional 12 months to 31st January 2018.	Look Ahead Housing and Care (LAHC) have struggled to deliver the service at an acceptable quality standard, and rather than activate default proceedings officers exercised the break clause in the Contract that states 'either party may terminate the Contract or any of the Services covered by the Contract at any time by giving not less than six (6) months' notice. If both parties agree, the period of notice can be shortened. LAHC have agreed to a shortened period of 4 months. A waiver is being sought as there is not sufficient time to complete a competitive exercise. The market for providers that are able to provide care to this most complex client group is small and therefore a competitive exercise would not necessarily be successful. The provider selected for a direct award has a proven track record in delivering good quality services to this customer group. The length of the direct award allows time for the Council to conduct a full service review and a competitive tender.	Waiver Directly award a contract without competition			CAB 14 May 15
Care Act compliant Resource Allocation System (RAS) - an IT system used by ASC practitioners to facilitate the personalisation agenda	01/07/16	30/06/20		FACE Recording & Measurement Systems Ltd (FACE)	66,115	N			Wilson, Callum	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Approval is sought to waive the requirement to invite a minimum of 3 bidders to quote or submit tenders for the works, on the grounds that competition is absent for technical reasons.	A waiver of the procurement code is being sought as following extensive market research and benchmarking, the project team consider that FACE are the only provider on the market that can provide a Care Act compliant off-the-shelf Resource Allocation System (RAS). It is therefore considered that the contract can be awarded to FACE via the negotiated procedure without prior publication (a single tender action) in accordance with Regulation 32(2)(b)(ii) of the Public Contract Regulations, on the grounds that "competition is absent for technical reasons". The Adult Social Care: Commissioning and Contracts Board the Cabinet Member for Adult Social Care in WCC, LBHF and RBKC approved this approach through the procurement strategy.	Waiver Directly award a contract without competition			Waiver approved by CPO 10 Feb 16
Occupational Therapy Services	01/04/16	31/03/18		Able 2 Occupational Therapy Services Ltd	776,400	Y			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The total value of this 5 year call contract off (01/04/2011-31/03/2016) from a Westminster Framework Agreement is £1,958,000. The requested modification of the call-off contract is for 2 years and has a total value of £776,400 (£388,200 annual value). As the value of the waiver request is £776,400 (over the threshold) the request is to waive the requirement to follow OJEU requirements. A report setting out the proposal to waive the WCC Procurement code, in order to allow for modification to extend the call-off contract for this service will be presented to CAB on the 12th of January 2016.	This core Occupational Therapy (OT) service, making OT assessments for adults with complex and long term care and support needs, is a statutory requirement which supports the Adult Social Care (ASC) priorities to keep people well and as independent as possible at home. The ASC department is undergoing a period of significant change which includes a proposed restructure of ASC Operational teams. This restructure is being managed as part of the ASC Transformation portfolio. Decisions about Operational teams are due to be made in 16/17. It is not known at this stage how any changes made will impact the outsourced OT contract, specifically as the service interfaces directly with Operational teams to meet ASC priorities. There are no performance issues with the service, which receives good feedback from stakeholders. The cost of the service has remained within budget for the duration of the current contract (5 years). The proposed modification to the call-off contract with Able 2 is being made under Regulation 72 of the Public Contracts Regulation ("PCR 2015") ie the value of the proposed extension of service is below 50% of the original contract value, and it would be a significant inconvenience and a duplication of costs to tender the service in the current circumstances. Additionally, following consideration of proposed variations, these have been found not to be substantial. The contract is proposed to have a 3 month break clause to allow for early termination if required during this period of change. Waiver approved subject to strategy being agreed by TriB Contract Approval Board.	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16 CAB 12 Jan 16
Professional Advocacy for people with Physical Disabilities and Sensory Needs	01/04/16	31/12/16		Pohwer	6,000	N			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 1 quote	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Independent Mental Health Advocacy service for under 60 years old provided in hospital and in the community	01/04/16	31/12/16		The Advocacy Project	153,900	Y			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 5 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16

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Advocacy service for Older People	01/04/16	31/12/16		The Advocacy Project	143,270	Y			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 5 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Professional Advocacy for people with a Learning Disability	01/04/16	31/12/16		The Advocacy Project	29,364	N			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 3 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Partnership Board Consultation for People with LD/Our Choice Self Advocacy	01/04/16	31/12/16		The Advocacy Project	30,792	N			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 3 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Dual Diagnosis User Involvement	01/04/16	31/12/16		The Advocacy Project	9,375	N			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 3 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16

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OP User Involvement Service	01/04/16	31/12/16		The Advocacy Project	26,250	N			Tabby Eichler	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver to requirement to seek a minimum of 3 quotes	An award of Professional Advocacy services, following a tender, was not agreed by H&F Cabinet Members owing to a shift in their priorities following the change in administration that occurred during the course of the tender. Cabinet Members were briefed at the time and agreed informally that services continue whilst a project team develop an alternative deliverable solution for Advocacy services.	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Provision of Healthy Schools Programme and Healthy Early Years Pilot	31/03/16	31/03/18		Health Education Partnership Limited	150,272	Y			Elizabeth Dunsford	Adult Social Care	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Directly award a contract to continue provision of existing services.	It is considered in the best interest of the authorities to proceed with a direct award of contracts, and that there are good reasons to suggest that the appropriate waivers / exemptions from tendering should be granted. Where the authorities are at increased risk is where the Authorities propose a direct award of more than 12 months and do nothing. The risk of challenge for not complying with the Regulations would therefore be reduced if a shorter contract period is proposed. However, whilst there is a potential risk of challenge, authority officers will work to develop the expertise and knowledge of a wider supplier base to mitigate the risk of non-compliance and opportunity to tender this services area.	Waiver Non compliant contract extension			
Condom Distribution WCC	01/04/14	31/03/17		Central and North West London NHS Foundation Trust	20,200	N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
HIV Support WCC	01/04/16	31/03/17		Living Well CIC		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
HIV Support WCC	01/04/16	31/03/17		Terrence Higgins Trust		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15

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Laboratory Costs WCC	01/04/16	31/03/17		The Doctors Laboratory		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Service User Involvement WCC	01/04/16	31/03/17		Godwyns Enterprise Limited		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Sexual Health Screening and Contraception WCC	01/04/16	31/03/17		Imperial College Healthcare NHS Trust		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Sexual Health Screening and Contraception WCC	01/04/16	31/03/17		Terrence Higgins Trust		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Sexual Health Screening and Contraception WCC	01/04/16	31/03/17		CLCH		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Stakeholder Engagement WCC	01/04/16	31/03/17		Kensington and Chelsea Social Care Council		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Targeted Prevention WCC	01/04/16	31/03/17		NAZ		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Sex and Relationships Education	01/04/16	31/03/17		Brook		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Sex and Relationships Education	01/04/16	31/03/17		FPA		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Targeted HIV Prevention	01/04/16	31/03/17		Youth Projects International		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Targeted Prevention	01/04/16	31/03/17		EPIC		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Targeted Prevention	01/04/16	31/03/17		Youth Projects International		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Targeted Prevention	01/04/16	31/03/17		P3		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Targeted Screening	01/04/16	31/03/17		MSH Health and Wellbeing CIC		N			Driscoll, Gaynor	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the competitive requirements of the Procurement Code in order to directly award a contract as there is no provision to extend.	The majority of contracts for Public Health services transferred from the Primary Care Teams in line with the process set out in report 'Public Health: 2013-14' (considered by the 3 cabinets in February and March 2013). An extensive service review across the broad spectrum of sexual health services has been completed. As a result, a request was made to directly award contracts to a reduced number of organisations until 31st March 2017. In adopting this approach it will benefit the three authorities as it will allow the re-commissioning project to align with the Genitourinary medicine (GUM) Transformation Project and allow sufficient time to engage with adult's services, children's services and other stakeholders around the future model. An option analysis, equalities impact assessment and analysis of risks have been carried out	Waiver Non compliant contract extension			CAB 8 Sep 15
Public Health Services for 0-5 year olds, Health Visiting and FNP (Family Nurse Partnership)	01/10/15	30/09/17		Central London Community Healthcare NHS Trust	8,501,572	Y	0	100	McBride, Dulcie	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Directly award a contract to allow sufficient time to review and re-commission and procure services, incorporating a new integrated early years model.	The commissioning responsibility for the Public Health 0-5 services presently contracted by NHS England will transfer to the three boroughs, the agreed funding allocations for each borough's service will also be transferred to local authorities as part of the Public Health grant, from 1st October 2015. NHS England Commissioning Guidance (November 2014) requires that clear and robust contractual arrangements must be in place between commissioners and service providers to ensure safe transfer and continuity of service from 1st October 2015. Consequently, new local authority contracts are required to be in place from this date. An 18 month contract (ending 31st March 2017) is proposed for each borough to allow sufficient time to review and re-commission and procure services, incorporating a new integrated early years model.	Waiver Non compliant contract extension			CAB 4 Jun 15
Public Health, School Nursing, Direct Award (Westminster City Council)	01/04/16	31/03/17		Central London Community Healthcare	2,018,938	Y			Dunsford, Elizabeth	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	Waiver in order to direct award as there no provision to extend within the contract.	The recommendations for the direct award of three sovereign contracts to Central London Community Healthcare (CLCH) for the provision of school nurse services across the three boroughs for a period of 12 months with the ability to terminate with 3 months' notice is proposed in order to: <ul style="list-style-type: none"> allow time to engage with relevant internal and external stakeholders around the future model and re-procurement. allow sufficient time to redesign, re-procure services that will form School Health Service contracts. to ensure service continuity during the re-procurement phase. enable the termination of existing contracts ready for the new contract to begin following the re-procurement of the school health service. Savings and efficiency discussion have taken place with CLCH over the past three months leading to this report. The existing annual budget will continue for the 12 month period of direct award.	Waiver Non compliant contract extension			CAB 13 Oct 15
A service supporting refugees, migrants and asylum seekers in Westminster to access health and wellbeing services and lead healthier lifestyles.	01/04/16	31/03/17		Migrants Resource Centre	48,500	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This is an existing high performing service. It is one of 7 small contracts that is part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. Efficiencies will be sought from the current provider to reduce costs for this interim period and discussions have begun with Clinical Commissioning Groups (CCGs) to reduce costs longer term if the need continues to be met in the future. This will also ensure there is no disruption of service to a highly vulnerable population group; a change in provider would require a start up period during which support for clients would be less effective. We know of no alternative provider with the same existing links with the client group and relevant front line services or expertise and knowledge around navigation of services for this client group. The activity matches conditions for the use of the Public health grant and allocation of funding has been approved by Councillor Robathan and Public Health Senior Management Team.	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Provision of an integrated programme of healthy lifestyle services, information, advice, councillor surgeries and a food co-op in Queens Park	01/04/16	31/03/17		A2 Dominion	98,500	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This will combine two existing high performing services, 2 of 7 small contracts that are part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. Efficiencies will be sought from the current provider to reduce costs for this interim period. The contract value stated above is reduced from the current combined value to reflect expected reduced provider costs and is the maximum quote that we would accept. This will also ensure there is no disruption of service to residents in Queen's Park, one of Westminster's most deprived wards; a change in provider would require a start up period during which support for clients would be less effective. We know of no alternative provider in Queen's Park with a combination of the comparable space, existing complementary services to attract clients, relationships with and knowledge of health and social care services that would make delivery viable for such a short time-scale. The activity matches conditions for the use of the Public health grant and allocation of funding has been approved by Councillor Robathan and Public Health SMT.	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
Physical activity for older people with a focus on reducing loneliness and social isolation	01/04/16	31/03/17		Open Age	35,000	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This is an existing high performing service. It is one of 7 small contracts that is part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. Efficiencies will be sought from the current provider for this interim period and the provider has already verbally agreed that costs can be reduced without impacting the service. Discussions are ongoing to align this spend with other activity funded by ASC, including the older people hubs. Continuing with the current provider will ensure stability in meeting the needs of residents whilst we explore longer term sustainable provision with partners inside and outside the council. The activity matches conditions for the use of the Public health grant and allocation of funding has been approved by Councillor Robathan and Public Health SMT.	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
Provision of healthy lifestyle interventions and support in accessing services for the Chinese Community in Westminster	01/04/16	31/03/17		Chinese National Healthy Living Centre	50,000	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This is an existing high performing service. It is one of 7 small contracts that is part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. Efficiencies will be sought from the current provider to reduce costs for this interim period and discussions have begun with CCGs to reduce costs longer term if the need continues to be met in the future. This will also ensure there is no disruption of service to a highly vulnerable population group. We know of no alternative provider; the contracted outcomes depend upon co-location with health and wellbeing services, combined with an understanding and trust of the	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
Improving access to Health Services, Community intelligence, Information sharing and partnership brokerage	01/04/16	31/03/17		Paddington Development Trust	38,000	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This is an existing high performing service. It is one of 7 small contracts that is part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group.	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
South Westminster - Improving access to Health Services, Community intelligence, Information sharing and partnership brokerage	01/04/16	31/03/17		Abbey Community Centre	40,000	N			Pete Westmore	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	The requirement to seek at least 3 competitive quotes.	This is an existing high performing service. It is one of 7 small contracts that is part of a wider review of Public Health services. A new 12 month interim contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. Efficiencies will be sought from the current provider to reduce costs for this interim period. The service requires strong existing	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
Talking Without Fear' is a programme for children and young people who have experienced domestic violence and their mothers. It provides a community based setting intervention which	01/04/16	31/03/17		Portman Early Childhood Centre	48,000	N			Mary Russell	Public Health	Adult Social Care and Public Health (Liz Bruce)	Liz Bruce	To waive the procurement code to request one written quotation instead of at least 3 competitive quotes.	This is an existing high performing and niche service which uses an integrated partnership approach to delivery of this service, thereby delivering added value in this contract. A review of all public health services is underway. A new 12 month (1 year plus 1 year) contract will allow for completion of the review in light of recent information about the future of Public Health funding and alignment with the work of our new Budget Task & Finish Group. This	Waiver Directly award a contract without competition			Waiver approved by CPO 22 Feb 16
Early Help Youth Services	01/10/15	31/03/16		London Tigers Youth	3,430	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Westbourne Park Family Centre	4,326	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a	Waiver Non compliant contract extension			Waiver approved 27 Apr 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Early Help Youth Services	01/10/15	31/03/16		Marylebone Bangladesh Society (MBS) Youth Club	8,575	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Westminster Society for People with Learning Disabilities (The) - Youth	8,575	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		DreamArts	15,434	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		All Souls Clubhouse Youth	17,149	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		North Paddington Youth Club Senior Youth Club	17,149	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Working with Men	17,149	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Crypt Youth Club (The)	18,007	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is	Waiver Non compliant contract extension			Waiver approved 27 Apr 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Early Help Youth Services	01/10/15	31/03/16		Caxton Youth Organisation	20,579	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		City West Homes Youth	22,294	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Four Feathers Association	28,811	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Avenues Youth Project (The)	30,869	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
Early Help Youth Services	01/10/15	31/03/16		Stowe Youth Club	34,299	N			Johnstone, Katie	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is being sought in order to directly award contracts, without competition, to the incumbent providers as there is no provision to extend in the Terms and Conditions.	As agreed by Cabinet on 23 Feb 15 and the Council on 4 Mar 15, Early Help Youth Services will be re-commissioned from Apr 16 as per the model detailed on the Cabinet report. Current contracts included provision to extend for up to 12 months which has already been used. The requirement to carry out a consultation as part of the Early Help Services consultation meant timescales to re-commission were pushed back and therefore a waiver in order to award direct contracts for a period of 6 months is sought to ensure the continued delivery of service, make required savings and to align contract start dates with the financial year.	Waiver Non compliant contract extension			Waiver approved 27 Apr 15
WCC School meals	01/09/15	31/08/16		Chartwells	3,000,000	Y			Saunders, Annabel	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	Waiver in order to direct award as there no provision to extend within the contract.	The WCC school meals contract commenced in Sep 2006 and was due to expire in Aug 2013 after utilising the two years extension in the original contract. With the commencement of the re modelling of the three borough school meals procurement process the contract was extended by way of Deed of Variation from 1 Sep 13 -11 Apr 14 with a further Deed of Variation from 12 Apr 14 to 31 Aug 15 with break	Waiver Non compliant contract extension			Waiver approved 19 Jun 15. CAB 4 Jun 15
Passenger Transport services ICT Systems	20/01/16	19/01/19		N/A	400,000	Y			Diver, Cathy	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	To waive the 60/40 price/quality stipulation of the WCC procurement code in favour of a more appropriate weighting of 40% price and 60% quality for the tri-borough services outlined below.	The justification for the increased quality weighting is generally to improve assurance on a service which has experienced service issues in the past, which have had a greater than proportionate impact on the Councils. The requirement is based on assurance of the service, and providing users, parents and carers with the necessary information and confidence that the service is operating effectively at all times.	Waiver Contract award with change to evaluation criteria			Waiver approved 18 Sep 15
Provision of Family Centre Services	01/11/11	31/12/15		The Tavistock and Portman NHS Foundation	3,721,478	Y			Matthew Jones	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	A waiver is requested in order to extend the current contract for the provision of Family Centre Services for a total of two months, from 1st November to 31st December 2015 for a cost of £137,754.	A waiver is being sought to allow the extension of the current contract by two months, in order to facilitate an efficient transition and mobilisation period to a new contract. A procurement for the new provision of services was conducted in June-July and a recommended provider has been identified. Due to timetabling of political decision making processes, the formal contract award cannot be made until	Waiver Non compliant contract extension			Waiver approved 8 Oct 15
Provision of the monitoring and tracking of all young people 16-19, and support for the assessment of children and young people who are eligible for an Education,	01/01/16	31/03/17		Prospects Services Limited	222,450	Y			Tony Young	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	Directly award a contract to continue provision of existing services.	Since the procurement commenced and tenders were returned, there has been a budget reduction which makes the contracts unaffordable and those contracts advertised cannot be awarded due to these unforeseen circumstances. It was agreed not to award contracts based on the procurement and to award new contracts directly to the incumbent providers (Prospects for WCC), with revised specifications	Waiver Non compliant contract extension			CAB 10 Nov 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Repairs and maintenance to School kitchen equipment - WCC.	01/01/16	30/09/16		First in Service	90,000	N			Lynne Richardson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	Directly award a contract to continue provision of existing services.	In order to provide service continuity during the wider commissioning of the school meals service this report seeks approval to waive the Procurement Code in Westminster City Council to directly award contracts to existing contractors (First in Service Ltd) for the repairs and maintenance of kitchen equipment service. First in Service Ltd provides the service in both Westminster City Council (WCC).	Waiver Non compliant contract extension			CAB 15 Dec 15
Early Help Youth Services	01/04/16	30/09/16		Avenues Youth Project (The)	44,829	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		City West Homes Youth (Churchill Gardens)	36,184	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Crypt Youth Club (The)	27,820	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		DreamArts	18,967	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Four Feathers Association	43,467	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		London Tigers Youth	7,615	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Marylebone Bangladesh Society (MBS) Youth Club	14,325	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Early Help Youth Services	01/04/16	30/09/16		North Paddington Youth Club Senior Youth Club	26,712	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Stowe Youth Club	53,114	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Working with Men	21,075	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		St Andrews Youth Club	4,792	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Westminster Society for People with Learning Disabilities (The) - Youth	10,537	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16
Early Help Youth Services	01/04/16	30/09/16		Caxton Youth Organisation	25,289	N			Paul Williamson	Children's Services	Children's Services (Andrew Christie)	Andrew Christie	The requirement to tender for youth services for a further six months.	The funding was initially awarded as part of the Voluntary Sector Funding allocation in April 2010 and the service level agreements (SLAs) were further extended twice until September 2013. Incumbent providers were issued with new contracts (1 year with option to extend for up to 12 months) in October 2013. The intention was to commission services via a competitive tender from October 2015 onwards. As part of the medium term plan (MTP) savings review, the decision has now been taken not to retender for youth services. The youth services budget will reduce by 50% in 2016-17 and be deleted completely from 2017-18. This implementation of this strategy is dependent on the agreement of the final Westminster budget by Council on March 2 2016. In order to support contracted providers to develop sustainable	Waiver Non compliant contract extension			Waiver approved by CPO 10 Mar 16

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Westminster Crime & Disorder CCTV Support & Maintenance Contract	01/04/15	31/03/16	31/03/17	ATEC Security Ltd	140,000	Y	0	100	Findlay, Maddy	City Management	City Management and Communities (Stuart Love)	Stuart Love	There has been insufficient time to allow a full procurement process to take place in order to award a new contract. The current contract expires on 31/3/16. There is a need to extend the current contract for a further year from 1/4/16 but there is no provision within the existing contract to extend it. A waiver is requested in accordance with Regulation 72 of the Public Contracts Regulations 2015 to extend the contract for a further year with the same contractor under the same terms and conditions with the option to	The Council/Cabinet have not made a decision on the future of CCTV that would allow a full procurement process to take place within the timescales of the current contract. The service is critical to supporting the CCTV estate. The current contract does not allow for an extension, hence the request for a waiver.	Waiver Non compliant contract extension			Waiver approved 22 Dec 15.
Vehicle Relocation Service	01/07/15	20/03/16		NSL Limited	165,869	Y			Ridley, Colin	Parking Services	City Management and Communities (Stuart Love)	Stuart Love	Directly award a contract.	WCC have investigated the option to put in place a pan-London framework for this service, however London borough and market engagement have yielded little interest from both customers and suppliers. A market engagement questionnaire yielded a single response from the direct award supplier, NSL, indicating a lack of interested or capable providers in the market. WCC have also investigated provision of the services from the Metropolitan Police Service who have a similar pan-London service in place, however Met Police have experienced delays regarding internal approval of this approach. The direct award waiver is therefore sought to award to the only provider who expressed an interest in this service via OJEU PIN notice, for a period which will ensure Met Police can finalise internal governance and provide the desired competition	Waiver Directly award a contract without competition			Waiver approved 24 Jun 15. Gate 18 Jun 15
Vehicle Relocations Vehicles Contract	21/03/16	20/07/16		NSL Limited	165,869	Y			Colin Ridley	Parking Services	City Management and Communities (Stuart Love)	Stuart Love	A waiver is required to cover an extension of a current contract for the period 20th March - end of May 2016 to allow WCC to continue with its Vehicle Relocation commitment whilst the old contract ends and the new one starts.	WCC are currently under going a contract let re its vehicle relocation service. This new contract will start on the 11th May 2016. However there is a short fall from when our existing vehicle relocations contract will finish on the 20th March to when the new contract starts. therefore it is requested that a waiver be issued to cover this period so our current incumbent NSL who supply this service can continue with it until the new contract and whoever is successful with this bid, starts. Therefore a waiver is needed to cover the period 20th March to the end of May 2016 on the same T&Cs and current supplier NSL to cover the period.	Waiver Non compliant contract extension			Waiver approved by CPO 22 Feb 16
Vehicle Relocations Services	30/06/15	20/03/16		NSL Limited	205,869	Y			Colin Ridley	Parking Services	City Management and Communities (Stuart Love)	Stuart Love	An extension of two months. The contract is due to expire in mid March 2016 and a procurement process has been undertaken with award scheduled for mid April 2016. This extension will provide continuity of the service whilst the evaluation and contract award are finalised	Extend the current contract to conclude contract award of the new agreement	Waiver Non compliant contract extension			Waiver approved by CPO 25 Feb 16
Lone Worker Devices	01/04/10	21/12/15		Connexion2	49,410	N			Nwankwo, Caroline	Public Protection and Licensing	City Management and Communities (Stuart Love)	Stuart Love	To extend the contract to include provision of devices to other Council departments.	The current contract expires on 21 December 2015. The re-let process was due to commence in August 2015 however, Corporate Health and Safety Under Trevor Webster, have identified other department such as GHP that would like to purchase devices under this contract. The current contract is £25k p.a. however if additional devices are to be purchased this amount would be higher and we do not know how many extra devices will be required going forward and this could determine which procurement route is taken. Therefore we would like to extend the contract until 31 March 2016 in order to determine how many extra devices are needed and to allow for enough time to re-let the contract as it will require a full tender process should the contract value exceed £100k.	Waiver Non compliant contract extension			Waiver approved 28 Aug 15
Supply and delivery of uniforms to 74 City Inspectors	01/04/11	31/03/15		Lion Safety	81,711	N			Saheda Parvin	Public Protection and Licensing	City Management and Communities (Stuart Love)	Stuart Love	Seeking a 6 months waiver request under section 8 – extension and variation of contract. This contract is for the supply and delivery of uniforms to 74 City Inspectors. The City Inspectors are street based operatives and therefore a professional, easily identifiable image, with comfort and protection from the weather is extremely important. The City Inspectors' main responsibility is to be the public's first point of contact within City Council. If there is a street-	The contract was initially extended until March 2016 with the view to start the procurement process in January / February 2016. The re-let process would have been undertaken in January / February 2016, however, due to the Council restructure there are queries with regards to the provision of uniform and items of clothing which are being sourced. We would like to look at all the options in detail to ensure that the correct provision for uniform is provided. There is no provision in the contract to agree a further extension therefore a waiver is being sought to continue using the current supplier in the interim whilst we undertake a procurement process to obtain three quotes, trial uniforms to ensure that they are fit for purpose, liaise with health and safety and adjust uniform specification accordingly to inform the new quotes.	Waiver Non compliant contract extension			Waiver approved by CPO 29 Feb 16

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Artwork for the maps panels on 56 existing Legible London signs.	01/02/16	29/04/16		Atkins	46,970	N			Colleen Gardner	Public Realm	City Management and Communities (Stuart Love)	Stuart Love	Direct award without competition on grounds of limited suppliers in the market able to deliver the service to the requirements of the Council	Legible London artwork has a complex artwork process. There are a limited number of suppliers in the market able to deliver the service to the requirements of the City Council, therefore being limited therefore our ability to reduce the overall cost is restricted. The City Council have been using Atkins for the last 4 years, winning contracts via TfL's 90001 Project Management Framework. Atkins wrote the Legible London Artwork Guidance and the artwork produced has been to a high standard, delivered on time with no extra costs incurred. On the assumption that the City Council can leverage the work already completed by Atkins then contracting with another supplier is likely to incur additional rework and cost as well as officer time. Approved by CPO on the basis value for money is delivered by	Waiver Directly award a contract without competition			Waiver approved by CPO 29 Jan 16
Consultancy Services to Support the procurement of support and maintenance in relation to the Council's crime and disorder CCTV.	13/04/15	31/12/15		CornerStone (Independent security consultant)	13,850	N			Smith, Mick	Street Management	City Management and Communities (Stuart Love)	Stuart Love	The Council is undertaking a procurement of a new support and maintenance contract and upgrade project in relation to the Council's crime and disorder CCTV estate. The procurement was referenced in a recent request to Gate to approve a one year direct award to the current provider. The Council has earmarked £1.7m capital to undertake the project. To undertake the procurement exercise the Council has identified a need to secure independent, expert advice in relation to specifying the Council's operational and technical requirements and assisting with	The Council has set very tight timelines for delivery. The new contract is due to commence on 1st April 2016. The upgrade project is to be defined and implemented a.s.a.p. CornerStone has been identified as an appropriate resource. There is no suitable alternative supplier available through corporate catalogues / contracts, capitalEsourcing or a framework, as this is a highly specialised area. Following rejection of the waiver request, the text in bold provides further information as requested. We do not wish to enter a competitive process to procurement consultancy services due to time constraints which would extend this project beyond the current duration of the CCTV support and maintenance contract (31/03/16). CornerStone have worked with a wide range of organisations.	Waiver Directly award a contract without competition			Waiver approved 15 May 15
Consultancy Services to Support the Waste Disposal Procurement	30/04/15	01/09/17		Envalue Solutions Limited	50,000	N	0	100	Robson, Phil	Waste and Parks	City Management and Communities (Stuart Love)	Stuart Love	A waiver is required to enable the Council to procure the services of a specialist waste disposal consultancy, Envalue Solutions Limited. The provider is required to undertake an analysis of the financial impacts on the collection contract to assist the pricing evaluation methodology that will be applied in the disposal procurement.	This is a specialist service that requires knowledge of both finance and the waste sector. This is the only supplier that we have been able to find. We have obtained references for this supplier from other local authorities. The only other suppliers that may be able to undertake the services are large accountancy firms that possess similar competencies. However, it has been hard to determine their interest. Unfortunately, time is limited as the procurement has additional governance layers beyond those that exist for normal procurements. This is because the tender pack must be approved by the GLA before issue. This means we lack the time to undertake an 'open' RFQ process to draw out any (currently unknown) providers as the tender pack needs to be sent to them by end of May. In addition the Finance team have requested the additional resources offered by Envalue Solutions Limited.	Waiver Directly award a contract without competition			Waiver approved 27 Apr 15
Animal Wardens Services	01/04/16	01/05/16		SDK Environmental Limited	360,000	Y			Daniel Corp	Waste and Parks	City Management and Communities (Stuart Love)	Stuart Love	The provision of animal wardens' services (patrolling, kennelling, education services) for 1 month (April 2016).	The contract expires on 31st March 2015. A reprocurement is underway (following gate approval consent that was granted in October 2015). There were delays in beginning the procurement and, as a consequence, a direct award to the incumbent contractor for 1 month is requested to enable services to continue whilst the procurement concludes and the contract is awarded (and potentially mobilised). The incumbent contractor has agreed to the extension (see attached email).	Waiver Non compliant contract extension			Waiver approved by CPO 08 Feb 16
Supporting the appraisal process of the Chief Executive.	04/04/14	04/04/16		Nicholson McBride	12,000	N			Veronique Vermeer	Human Resources	Corporate Services (John Quinn)	John Quinn	Original contract was let for a contract value of less than £10,000 by means of a direct award. This is allowed under the Council's Procurement Code. The contract value has now increased by an additional one off amount of £2,000 to accommodate a request by The Leader to increase the number of 360 interviews that will be conducted as part of the end of year appraisal process for April 2015/16	Original contract was let in April 2014 for a 2 year period. Annual value of the contract was £4,800. The purpose of the contract was to oversee and facilitate the appraisal process of the Chief Executive and in so doing provide independent external scrutiny and robust validation. The Leader of the Council has requested that the number of 360 degree interviews be increased by a specified amount and target audience in the second year period. This carries an additional one off fixed interview cost of £2,000.	Waiver Directly award a contract without competition			Waiver approved 16 Oct 15.

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Interim Director of Corporate Services	12/10/15	12/03/16		Penna	95,000	N			Veronique Vermeer	Human Resources	Corporate Services (John Quinn)	John Quinn	A waiver is required in relation to sourcing an interim resource outside Comensura, the council's supplier for temporary agency contractors. However, quotes have been obtained from four providers including two under the Comensura agreement.	A vacancy has arisen due to the resignation of a postholder. Pending permanent recruitment to the post, the Chief Executive, Charlie Parker has deemed it necessary to source an interim resource to ensure that momentum is maintained on a number of initiatives including Managed Services and Corporate Services. Due to the specialist nature of the role, Comensura did not have the ability to provide suitable candidates.	Waiver to appoint agency staff without using the Council's appointed Temporary Agency Contractor service.			Waiver approved 8 Oct 15
Consultancy Services to support the Chief Executive Appraisal process	01/04/16	31/03/18		Nicholson McBride	13,600	N			Veronique Vermeer	Human Resources	Corporate Services (John Quinn)	John Quinn	Waiver for use of a identified consultant to support Chief Executive Appraisal Process for a further 2 year period without seeking 3 competitive quotes	The responsibility for appraising the performance of the Chief Executive lies with the Council's Appointments Sub-Committee. Consultant John Nicholson of Nicholson McBride was appointed to provide external scrutiny, rigor and confidence in the appraisal process for performance years 2014/15 and 2015/16. It was the first time that a consultant was utilised for this purpose and co-incided with the appointment of Charlie Parker as the council's new Chief Executive. The Director of HR had the necessary delegated authority to make the appointment of the consultant in line with the appropriate procurement rules. The Leader of the Council has confirmed that she is happy with the current arrangements and that this process is starting to work well. Utilisation of the same consultant will build on the knowledge and momentum gained to date. The Leader of the Council therefore wishes to continue with John Nicholson of Nicholson McBride for a further 2 years (Performance	Waiver Directly award a contract without competition			Waiver approved by CPO 07 Jan 16
Recruitment advertising services	01/06/16	30/11/16	31/05/17	Penna	150,000	Y			Veronique Vermeer	Human Resources	Corporate Services (John Quinn)	John Quinn	Directly award a contract to continue provision of existing services.	The extension granted to the current contract for recruitment advertising services, will enable the Council to relet the service by way of further mini competition under the new ESPO framework once it is awarded in June 2016. The new framework will reflect developments in the market, has been competitively tendered with leading market suppliers and should more closely meet the needs of the council.	Waiver Non compliant contract extension			Gate 19 Jan 16
Mouchel support and maintenance of Transportation Web Forms	01/10/15	30/09/16		Mouchel	35,836	N			Pettitt, David	Information Services	Corporate Services (John Quinn)	John Quinn	Requesting a waiver of the requirement to seek at least 3 competitive quotes.	An extension of the existing contract is requested for up to 12 months from 1st October 2015 to 30th November 2016. As part of the old Transportation contract (ceased end March 14) Transerv sub contracted Mouchel to provide support for a set of bespoke 'web forms' used by the contact centre to capture Highways issues reported by the public. The web forms integrate directly with the Confirm back office system through a standard API. Subsequent to this approval was received through a defined circumstance request that the City Council contract Mouchel directly to continue the delivery of the support services for up to 18 months to 30th September 2015. Throughout this period, Mouchel have provided support to expected standards. Previously it has been reported and anticipated that the Highways	Waiver Non compliant contract extension			Waiver approved 11 Sep 15
Support and Maintenance of CityWest Homes Telephone system	13/07/15	12/07/17		GlemNet Ltd	29,000	N			John O'Dor	City West Homes	Growth, Planning and Housing (Ed Watson)	Ed Watson	That a waiver of section 6 of the Procurement Code is sought, which states that the NAO must be able to evidence that 3 quotes/tenders have been sought for contracts with a value of £10k to £100k, so that the City Council can enter into a contract with GLEMNET Ltd for the provision of Support and Maintenance of CityWest Homes Telephone system at a total cost of £29,000	A waiver is being sought in order to directly award a contract, without competition, as better value will be achieved by varying the requirements of the Procurement Code in full (see section 2ii). CityWest Homes is conducting a business transformation review during 2015-17 which will include a review of its telephone system, and how internet and telephone services are delivered. The existing internet and telephone voice lines contract is with Colt which will expire in 2017. At this point, we expect to let all three contracts for Landlines, Mobile and Internet Access together as part of this convergence strategy for Telecoms. Furthermore, CityWest's current telephone system is highly bespoke, and the transfer of support to another organisation would involve a period of discovery during which CityWest Homes telephone service would be at risk.	Waiver Directly award a contract without competition			Waiver approved by CPO 07 Jul 15
The commissioning of a supplier and manager of Microsoft software licenses W952	01/01/16	31/12/19		Phoenix Software Ltd	333,000	Y			John O'Dor	City West Homes	Growth, Planning and Housing (Ed Watson)	Ed Watson	A Waiver is sought for the direct award of a 1 year contract to Phoenix Software Limited for the total sum of £111,000 for the delivery of Microsoft software licensing and administration services. The basis for the form of contract will be the Tri-Borough ICT terms and conditions. This approach has been approved by	Westminster Procurement Team confirm that Phoenix Software Limited rates are Value for Money and are confirmed to be the same competitive rates available via the CCS Pan-Government Technology Products Framework RM1054. Full details can be found in the Gate Report. Microsoft undertook a Software Asset Management assessment (SAM). CWH could not action this Procurement until Microsoft issued the results which was not until 18 November 2015.	Waiver Directly award a contract without competition			Waiver approved 10 Dec 15

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
Start-up support programme	01/02/16	30/06/16		Paddington Development Trust	20,000	N			David Wilkins	Economy and Infrastructure	Growth, Planning and Housing (Ed Watson)	Ed Watson	The requirement to seek at least 3 competitive quotes.	The money is to ensure there is continued provision of welfare to self-employment work within Westminster until a competitive commissioning exercise is undertaken early next financial year to deliver a programme of activity relating to priority 5 of the Enterprise Programme. The Westminster Enterprise Centre is also part of a EU project application that we are the lead partner off and this piece of work ensures the WEC continues to deliver their activities relating welfare to self-employment. The Westminster Enterprise Centre has a track record of successfully delivering Welfare for Self-Employment support for Westminster residents. From a recent economic impact assessment they delivered 300 local people supported into work, 110 new jobs created, £1,139 cost per job and a £7 returned per £1 of public money invested into them. As an example the National Audit Office suggests the average cost per job for the Regional Growth Fund is £33,000, therefore, the company is offering great value for money.	Waiver Directly award a contract without competition			Waiver approved by CPO 29 Jan 16
Architectural Design	16/12/15	10/04/16		Peter Taylor Associates Ltd	67,500	N			Dave Downey - Senior Development Manager	Strategic Projects	Growth, Planning and Housing (Ed Watson)	Ed Watson	To provide architectural services to continue design feasibility / options appraisals for the redevelopment of the Queen Mother Sports Centre to enable officers to prepare an Outline Business Case. The services will cover all of RIBA Stage 1 and a significant element of Stage 2. In order to make this appointment, we request to waive the requirement to obtain at least three competitive quotes.	The project board has sanctioned this waiver request to pursue the feasibility / options appraisal to an outline business case based on the following: 1. Confidentiality - Some of the options to be pursued involve securing adjoining properties using the Council's compulsory purchase powers. There is a significant adjoining property owner who is preparing plans to redevelop their own property potentially creating a "development race" situation. To go to the market to seek fee proposals would risk weakening the Council's own position and create political noise that could result in the scheme not progressing. 2. Programme - Senior Management has dictated the timescales meaning that the ORC needs to be completed for Cabinet approval when full Council convene in April 2016. Obtaining three quotes would	Waiver Directly award a contract without competition			Waiver approved 18 Dec 15.
Cost Consultants	18/12/15	10/04/16		Bruce Shaw LLP	45,000	N			Dave Downey - Senior Development Manager	Strategic Projects	Growth, Planning and Housing (Ed Watson)	Ed Watson	To provide quantity surveying services to support design feasibility / options appraisals for the redevelopment of the Queen Mother Sports Centre and to enable officers to prepare an Outline Business Case. The services will cover RIBA Stage 1 and a significant element of Stage 2. This request is to waive the requirement to obtain at least 3 competitive quotes.	The project board has sanctioned this waiver request to support the feasibility / options appraisal in order to prepare an outline business case based on the following: 1. Confidentiality - Some of the options to be pursued involve securing adjoining properties using the Council's compulsory purchase powers. There is a significant adjoining property owner who is preparing plans to redevelop their own property potentially creating a "development race" situation. To go to the market to seek fee proposals would risk weakening the Council's own position and create political noise that could result in the scheme not progressing. 2. Programme - Senior Management has dictated the timescales meaning that the OBC needs to be completed for Cabinet approval when full Council convene in April 2016. Obtaining three quotes would	Waiver Directly award a contract without competition			Waiver approved 18 Dec 15.
Structural Engineering Design Services				OCSC Ltd	40,000	N			Dave Downey - Senior Development Manager	Strategic Projects	Growth, Planning and Housing (Ed Watson)	Ed Watson	A waiver to the requirement of the Procurement Code to seek at least three quotes from suppliers is requested in order to appoint OCSC Ltd to provide structural engineering services to support design feasibility / options appraisals for the redevelopment of the Queen Mother Sports Centre and to enable officers to prepare an Outline Business Case. The services will cover all of RIBA Stage 1 and a significant element of Stage 2.	The project board has sanctioned this waiver request to support the feasibility / options appraisal in order to prepare an outline business case based on the following: 1. Confidentiality - Some of the options to be pursued involve securing adjoining properties using the Council's compulsory purchase powers. There is a significant adjoining property owner who is preparing plans to redevelop their own property potentially creating a "development race" situation. To go to the market to seek fee proposals would risk weakening the Council's own position and create political noise that could result in the scheme not progressing. 2. Programme - Senior Management has dictated the timescales meaning that the OBC needs to be completed for Cabinet approval	Waiver Directly award a contract without competition			Waiver approved 18 Dec 15.
MEP & Sustainability	21/12/15	10/04/16		OCSC Ltd	20,000	N			Dave Downey - Senior Development Manager	Strategic Projects	Growth, Planning and Housing (Ed Watson)	Ed Watson	A waiver to the requirement of the Procurement Code to seek at least three quotes from suppliers is requested in order to appoint OCSC Ltd to provide mechanical, electrical & sustainability services to support design feasibility / options appraisals for the redevelopment of the Queen Mother Sports Centre and to enable officers to prepare an Outline Business Case. The services will cover	The project board has sanctioned this waiver request to support the feasibility / options appraisal in order to prepare an outline business case based on the following: 1. Confidentiality - Some of the options to be pursued involve securing adjoining properties using the Council's compulsory purchase powers. There is a significant adjoining property owner who is preparing plans to redevelop their own property potentially creating a "development race" situation. To go to the market to seek fee proposals would risk weakening the Council's own position and create political noise that could result in the scheme not progressing.	Waiver Directly award a contract without competition			Waiver approved 18 Dec 15.
Architectural Design	01/02/16	10/04/16		Darling Associates Architects	40,500	N			Dominic Wilde	Strategic Projects	Growth, Planning and Housing (Ed Watson)	Ed Watson	To provide architectural services to continue design feasibility / options appraisals for the redevelopment of the Seymour Leisure Centre to enable the officer to prepare an Outline Business Case. The services will cover all of RIBA Stage 1.	The project board has sanctioned this waiver request to pursue the feasibility / options appraisal to an Outline Business Case.	Waiver Non compliant contract extension			Waiver approved by CPO 08 Feb 16

Title	Start Date	End Date	Extension Expiry Date	Suppliers	Contract Value	Over £100k	Capital	Revenue	Contract Manager	Unit	Directorate	Executive Management Team member	Description of waiver request (if a waiver was sought)	Justification for seeking a waiver	Recommendation	Extension details (compliant)	Variation details (compliant)	Approval
ACORN Dataset from CACI	01/06/16	01/06/17		CACI Ltd	22,950	N			Joanne Lodge	Evaluation and Performance	Policy, Performance and Communications (Julia Corkey)	Julia Corkey	The requirement to seek at least 3 competitive quotes.	We previously purchased this dataset for 1 year as part of the TriBorough BI program and missed the deadline to cancel. So the contract has rolled over for another year. However the company has offered us an alternative cheaper option now we are a Westminster only service which is a 3 year contract that in total is less than the cost of the rolled over 1 year contract.	Waiver Directly award a contract without competition			Waiver approved by CPO 30 Mar 16
Face to face payment services	01/05/16	30/04/21		Post Office	372,825	Y			Paula Norris	Policy, Planning and Performance	Policy, Performance and Communications (Julia Corkey)	Julia Corkey	Directly award a contract.	There is still a need for a face to face payment service (an average of 15k transactions a month); Service managers want to retain a face to face payment service (whilst still considering and developing options for digital and online services); The contract represents good value for money with transaction costs still being cheaper than those previously offered by other financial establishments e.g. Santander and Co-Op; The contract offers customers who need it, convenient payment locations across Westminster and for Council tax and rents, anywhere	Waiver Directly award a contract without competition			Waiver approved by CPO 01 Mar 16
West End Partnership: Consultancy Services for Programme Delivery Director	01/09/15	29/02/16		BDP Ltd	120,000	Y			Vermeer, Veronique	Transformation and Project Management	Policy, Performance and Communications (Julia Corkey)	Julia Corkey	The waiver request concerns the direct appointment of a Programme Delivery Director on a consultancy basis for 6 months, with the option to extend for a further 6 months. The requirement of the Procurement Code to be waived is not going out to 3 competitive quotes or	The role of Programme Director for the West End Partnership is essential in ensuring the project is kept to schedule. Peter Drummond, Director at BDP has a unique set of skills which make him a clear candidate for this consultancy role. Peter was previously Chief Executive of BDP from 2004 to 2013 and has a wealth of leadership experience in regeneration programmes at a UK and Global level. In addition Peter is an academician with the Academy of Urbanism	Waiver Directly award a contract without competition			Waiver approved 18 Sep 15
Actuarial Services for Tri-Borough Pension Funds	01/10/15	30/09/20		Norfolk County Council National LGPS Framework for Actuarial Services	650,000	Y			Parsons, Nikki	City Treasurers Department	Westminster Finance (Steven Mair)	Steven Mair	The Procurement Code stipulates that the evaluation criteria for tenders must be allocated 60:40 in favour of cost. Under the LGPS National Framework for Actuarial Services, the maximum allocation to the value for money element of the evaluation criteria is 40%.	The LGPS framework is the most efficient way to let this contract and Norfolk will not allow variations to the evaluation criteria on cost. The framework is compliant.	Waiver Contract award with change to evaluation criteria			Waiver approved 15 Jun 15.
Data Mining Software	01/04/13	31/07/15	30/07/18	Fiscal Technologies Ltd	43,418	N			Hinckley, Martin	Strategic Finance	Westminster Finance (Steven Mair)	Steven Mair	The requirement to seek three quotes.	There is a need to meet the City Treasurers August deadline MSP testing requirements which includes providing assurance that there are adequate controls over the prevention and detection of duplicate payments. Testing needs to commence on 1st August 2015 and be completed by 31st August 2015. There are no current plans/proposals for a Tri-Borough "Duplicate Payment" solution (confirmed with Moyra McGarvey and Andy Hyatt). The licence for "A P Forensics" with Fiscal Technologies Ltd expired on 30th June 2015. All accounts payable data mining software rely on a bank of data relating to past transactions being available. Extracting the payment transaction data for the last six years from WIMS will be time consuming (and may incur an additional cost where the in-house resources are unable to extract the same). Fiscal Technologies has confirmed that our data will be made available to us on renewal of the licence, thus we can recommence the data matching immediately. The renewal costs represent good value for money when compared to the previous cost. A tendering exercise was undertaken when the licence was first obtained.	Waiver Non compliant contract extension			Waiver approved 29 Jul 15
Investment Management Contract	08/05/06	08/05/13		Insight Investments	1,500,000	Y			Neil Sellstrom	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair	The Procurement Code states that contracts shall not be allowed to exist in perpetuity. This contract expired in 2013 and permission to continue to the end of 2016 is sought. This has been discussed by the Pension Fund Committee who are aware of the issue and have investigated a new/alternative contract but given the anticipated changes to the Local Government Pension Scheme Investment Regulations feel this would be unwarranted cost until clarification of the new arrangements is available.	Insight Investments are currently managing an investment mandate worth £172M on behalf of the City of Westminster Pension Fund which has performed well since inception in 2006 and the Pension Fund Committee are satisfied with this performance. A full OJEU procurement exercise now would be expensive and time-consuming and could end up being overridden by national legislative changes in 2016. Westminster is a founder member of the London CIV and is committed to pooling its Pension Fund assets with other London Funds. This will take the management of investments away from the Council directly and to create new contractual arrangements which could be prohibitive to this policy would not be welcome. The cost of additional year will be in the region of £370,000.	Waiver Non compliant contract extension			Waiver approved 18 Dec 15.

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Consultants for West End Partnership				PWC KPMG Ernst and Young	145,000	Y			Natalie Roberts	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair	A waiver from the procurement code is requested to agree to the procurement of consultants to provide WCC and its strategic partners with financial advice. The envisaged contract value is £145,000, however it should be noted that WCC is only liable for £70,000 as the other costs will be met by the strategic partners. As the WCC code states all contracts over £100 K requires that 5 providers are required to tender. As the advice is very niche the City Treasurer considers that only three firms have the suitable skills.	The WCC procurement code states that all contracts over £100K requires that 5 providers are required to tender. As the advice required is very specialist, the City Treasurer has been advised that only three firms have the suitable skills set.	Waiver Quotes to be sought instead of tenders.			Waiver approved 22 Dec 15.
Agency staff	12/10/15	12/04/16		Lawrence Harvey Enterprise	96,000	N			Pete Carpenter	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair	A waiver of the requirement in the Procurement Code to use the Council's neutral vendor, Comensura, for Agency staff, as an outstanding candidate has become available through another agency.	The Council requires an Agresso expert with both HR and finance expertise to lead the audit process and to ensure that the correct data, controls and processes are in place and that no significant issues are found by the Auditors in January which could then detrimentally affect the early closure in April. A candidate has appeared through a non Comensura agency who is exceptional and has the required skills and experience to deliver this task. This person has not come up through the Councils normal Agencies due to the skills mix and if the Council does not move they will be taken up in a new position. This contract is initially for 3 months to take the Council through to January with the ability to extend to 6 months if required to get the Council through the full Closure process.	Waiver to appoint agency staff without using the Council's appointed Temporary Agency Contractor service.			Waiver approved 7 Oct 15.
West End Partnership Project Advisor	19/01/16	19/03/16		Calderstones Consulting	20,000	N			Natalie Roberts	Westminster Finance	Westminster Finance (Steven Mair)	Steven Mair	Approve the waiver for 'The requirement to seek at least 3 competitive quotes'	The waiver is being sought for the following reasons: - The project is operating under very tight timescales to agree a submission to HM Treasury within a 10 day period, and further detailed work over a 6 week period - Urgent capacity required to pull together the costings for the project - Limited value of the contract - Calderstones Consulting have not only financial expertise but a broad range of other skills including developing business cases, funding	Waiver Directly award a contract without competition			Waiver approved by CPO 27 Jan 16